VILLAGE OF JACKSONVILLE
ELECTRIC COMPANY

REQUEST FOR PROPOSALS

Tree Trimming 2027

C Year Vegetation Management Program

LOCATION	Village of Jacksonville (Whitingham), Vermont
DATE OF ISSUE	October 14, 2026
PROPOSAL DEADLINE	5:00 PM • November 9, 2026
PROJECT OVERVIEW The Village of Jacksonville is seeking a qualified contractor to complete its 2027 (C Year) tree and brush trimming program. Work includes vegetation management along designated primary, secondary, and service lines, poles, transformers, ground-mount pads, and other Village-owned electrical equipment.	

PRE-BID MEETING October 21, 2026 at 12:00 PM

Jacksonville Electric Office • 351 VT Route 112 • Jacksonville, VT 05342

Attendance is encouraged but is not required to submit a proposal. The meeting will provide bidders an opportunity to ask questions and obtain additional information; the group may proceed to the trimming locations if necessary.

1. Scope of Work

The Village of Jacksonville is seeking proposals from qualified contractors to complete its tree trimming plan for calendar year 2027 (Year C). The selected contractor will perform vegetation management necessary to maintain the electrical right-of-way and keep Village-owned electrical facilities clear.

Work locations included in this request are:

- VT Route 100 — Pole 4 through Pole 119, including attached poles, with a break between Pole 32 and Pole 42.
  - **SPECIAL NOTE FOR 2027:** Along VT Route 100, from Pole 100 through Pole 106, the Contractor will be expected to coordinate with VTrans to remove all trees and brush between the electric lines and VT Route 100 as make-ready work for a planned project. VTrans has agreed to do traffic control while this section is cut. They will assist for no more than 3 days.
- This work shall be **bid as a separate line item** and shall be clearly identified and priced separately from the other tree trimming and vegetation management work included in this RFP.
- Russell Lane — entire length.
- Brook Street — entire length.
- Maple Drive — entire length.
- Heartwood Road — entire length.
- School Street — entire length.
- Faulkner Road — entire length.
- Stimpson Hill Road — Poles 13, 13S1, and 13S.
- Smith Road — entire length.

Official work areas and the applicable primary and secondary designations are shown on the maps included in Exhibits 1.1 , 1.2, and 1.3. Larger or digital maps are available upon request.

2. Vegetation Clearance Requirements

The contractor shall clear vegetation around primary and secondary lines, service lines, transformers, poles, ground-mount pads, and other electrical equipment owned by the Village in accordance with the clearances below. These can be seen in exhibit

SYSTEM / FACILITY	CLEARANCE	WORK REQUIRED
Single-Phase Primary	15 feet in any direction of the primary lines and poles.	Trim and remove all trees, branches, and brush within the required clearance.
3-Phase Primary	15 feet in any direction of the primary lines; 20 feet from the base of poles in all directions.	Trim and remove all trees, branches, and brush within the required clearance.
Secondary / Service / Stub Poles	5 feet in any direction of the secondary lines; poles and equipment in all directions.	Trim and remove all trees, branches, and brush within the required clearance.

3. Trimming Coordination

HOMEOWNERS

The winning bidder will work with homeowners regarding secondary service trimming. If a homeowner raises an issue concerning trimming, the issue must be presented to Jacksonville Electric for a determination on how it will be handled. A JEC employee will be present within 24 hours to address issues that may arise.

JEC

All of Jacksonville Electric staff must be notified each day when trimming is being performed and when it is completed for that day. If a recloser is to be set to non-reclose, JEC must be notified at least 24 hours in advance.

Any damage or defects on the lines must be reported the JEC within 24 hours. For example, if a tree was rubbing on a service wire to a house and caused damage.

See Exhibit 3.1

4. Brush, Wood, Stumps, and Danger Trees

BRUSH

All brush and woody debris generated by the contractor's work must be removed by the contractor in all areas. Brush may be chipped and removed from the site. In cross-country areas, brush may be chipped and dispersed into the woods.

Chips must be dispersed in a manner that is neat and unobtrusive. No wood chips or chipped brush shall be visible from any residence or driveways. No chips should be left in drainage ditches. The contractor shall leave all work areas clean and free of excess brush, debris, and visible wood chips. Show in Exhibit 4.1

FIREWOOD

Wood greater than 6 inches in diameter may be stacked neatly for the homeowner to dispose of or, with the homeowner's permission, removed by the contractor if the contractor wishes to take it. Shown in Exhibit 4.2.

STUMPS

All stumps must be cut no higher than 6 inches above ground level, measured from the surrounding ground surface. All cuts must be straight and level. Angled cuts will not be accepted.

When work is performed during winter conditions when snow cover prevents the contractor from properly assessing stump height, the contractor shall return after the snow has melted to inspect all stumps and correct any that do not meet these requirements, at no additional cost to Jacksonville Electric Company. Show in Exhibit 4.3.

DANGER TREES

A danger tree is any tree outside the 15-foot cutting window but inside the full 25-foot right-of-way owned by JEC that is dead, dying, split, or weak. Danger trees less than 14 inches in diameter at breast height (DBH) are expected to be removed. Danger trees greater than 14 inches DBH shall be marked by the contractor and an estimate provided to JEC for a decision. Shown in exhibit 4.4.

5. Traffic Control

The contractor is responsible for coordinating traffic control wherever it is required. The cost of traffic control must be included in the proposal, with traffic control shown as a separate line item.

6. Insurance Requirements

The successful bidder must maintain the following insurance coverage throughout the contract period:

- $1,000,000 minimum liability insurance, naming the Village of Jacksonville as an additional insured.
- Workers' Compensation Insurance.

Certificates of insurance must be submitted with the proposal.

7. Schedule and Payment

Work must begin after January 1, 2027, and must be completed by December 31, 2027.

Jacksonville Electric must use cash earned in 2027 to pay for work performed in 2027. Monthly payments to the contractor must be agreed upon as part of the proposal. If a deposit is required, the contractor must provide Jacksonville Electric sufficient time to collect the deposit amount during 2027 before work begins.

8. Daily Rate for extra work

Bidders shall provide a daily rate for tree trimming, vegetation management, or related work requested by Jacksonville Electric Company (JEC) that is not specifically included in the scope of work outlined in this RFP. The proposed daily rate shall include all labor, equipment, vehicles, fuel, mobilization, and other costs necessary to perform the work, unless otherwise specifically identified by the bidder. Any additional work must be approved by JEC prior to commencement. Providing a daily rate does not guarantee additional work will be awarded.

9. Proposal Requirements

Qualified, interested bidders must submit the following information no later than 5:00 PM on November 9, 2026:

1. Bid Submission Checklist & Pricing Schedule Included at the end of this RFP
2. Qualifications and/or resume, including references and contact information.
3. Description and/or portfolio of relevant experience.
4. Proposed one-time cost, with a separate line item for traffic control.
5. Certificate of Insurance naming the Village of Jacksonville as an additional insured, and a Certificate of Workers' Compensation Insurance.

The Village of Jacksonville encourages responses from disadvantaged, women-owned, minority-owned, and small local firms.

10. Award of Proposal

The Village of Jacksonville reserves the right to make the award of the bid as it determines to be in the best interest of the Village and to reject any or all bids at any time or for any reason. JEC also reserves the right to rebid or renegotiate with any or all contractors any or all portions of the project if all bids are received over budget.

11. Submission and Contact Information

SUBMIT PROPOSALS BY 5:00 PM • NOVEMBER 9, 2026

Proposals and inquiries should be delivered to the following:

James Weber
Village of Jacksonville Electric Company
351 VT Route 112
PO Box 169
Jacksonville, VT 05342
(802) 368-7010
james@jec.energy

Exhibits

Exhibit 1.1

The following illustrations show map of the full trimming to be completed

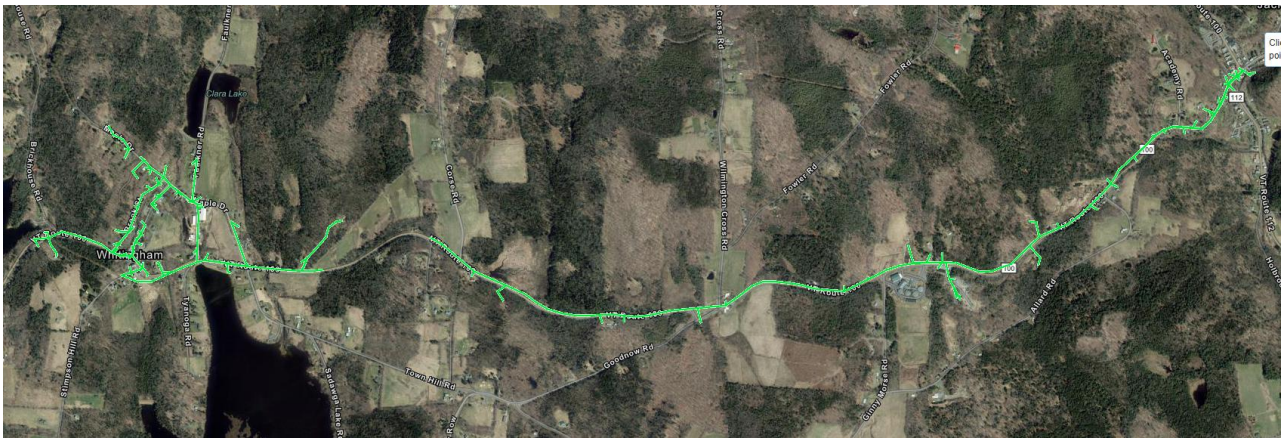


Exhibit 1.2

The following illustrations show map of the Primary Line trimming to be completed

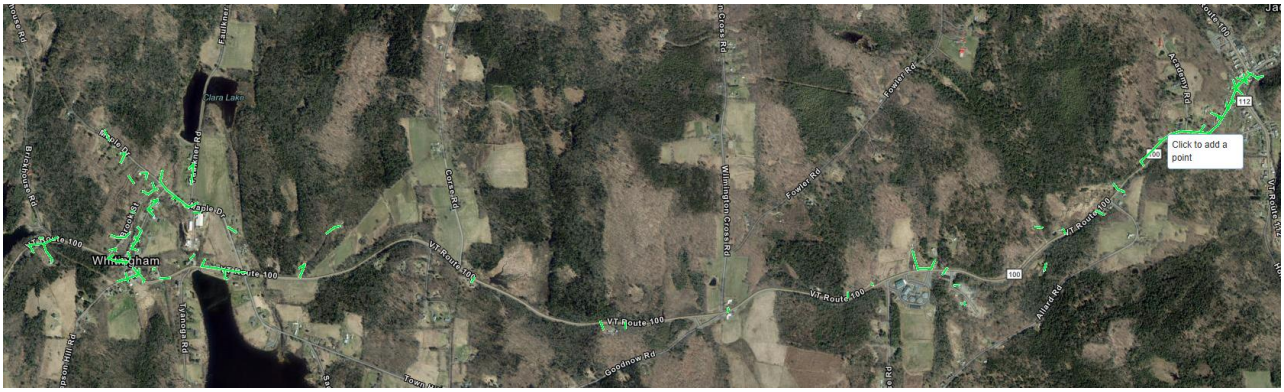


Exhibit 1.3

The following illustrations show map of the Seocndary Line trimming to be completed

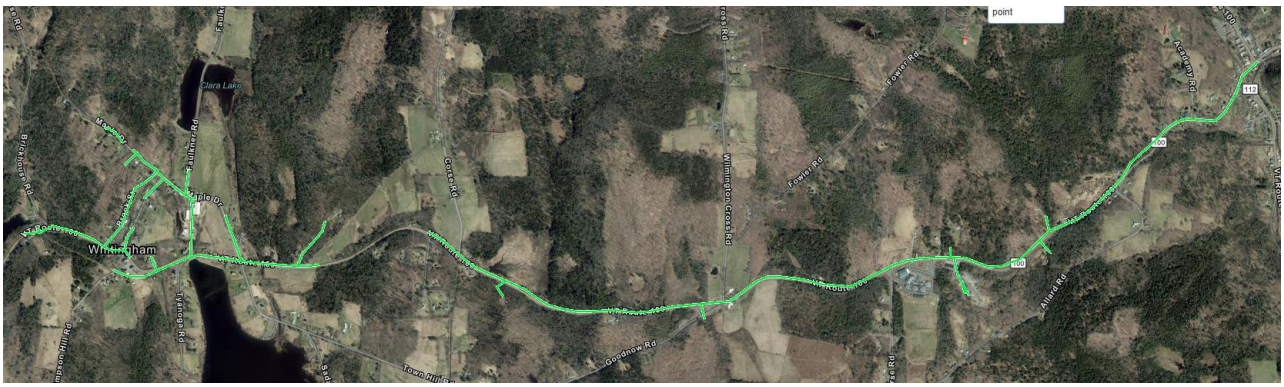
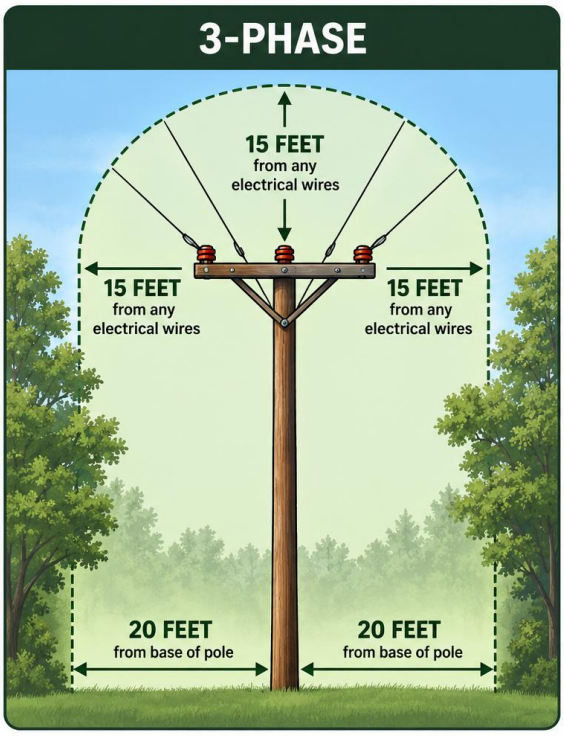


Exhibit 2.1

The following illustrations show the intended clearance envelopes for 3-phase and single-phase facilities.



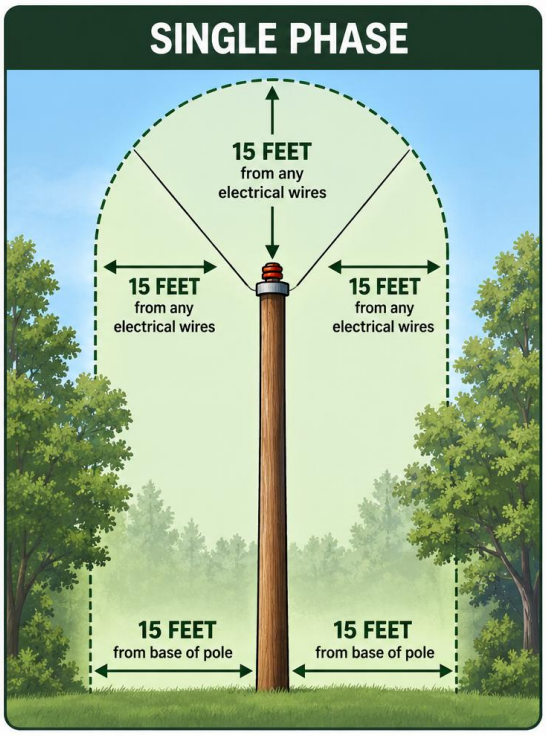


Exhibit 3.1

The following illustrations show the intended clearance envelopes for 3-phase and single-phase facilities.

Exhibit 4.1

The following illustrations show the dos and don’ts of brush and debris clean up.

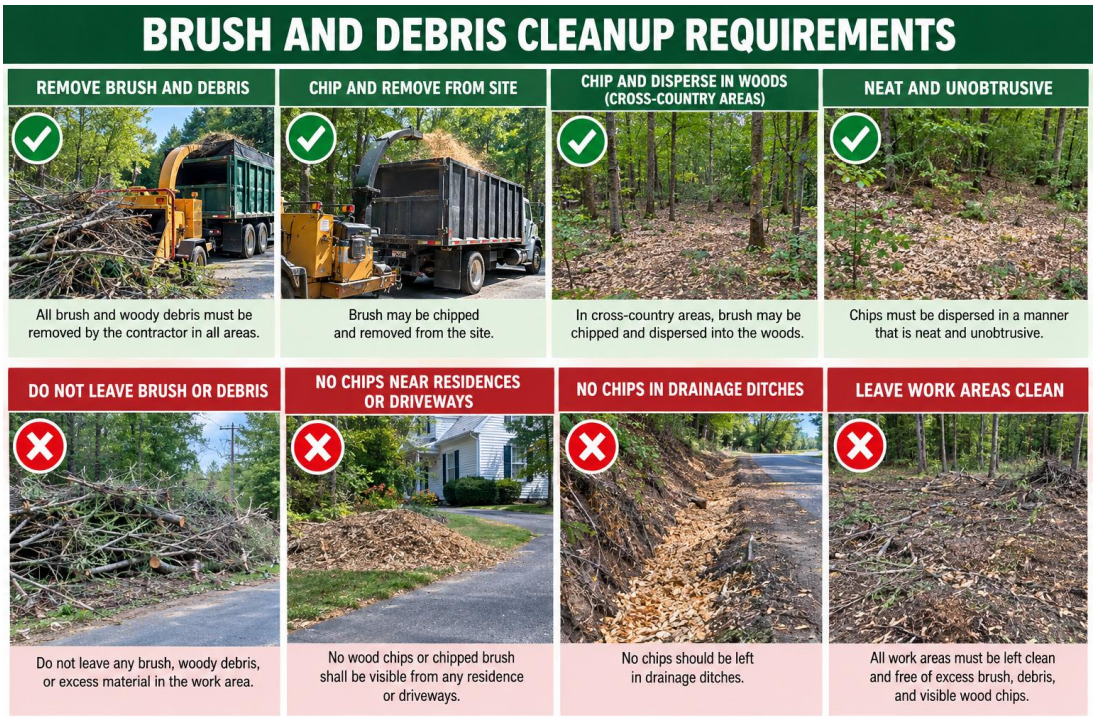


Exhibit 4.2

The following illustrations show how to handle firewood.

Exhibit 4.3

The following illustrations show the intended clearance envelopes for 3-phase and single-phase facilities.

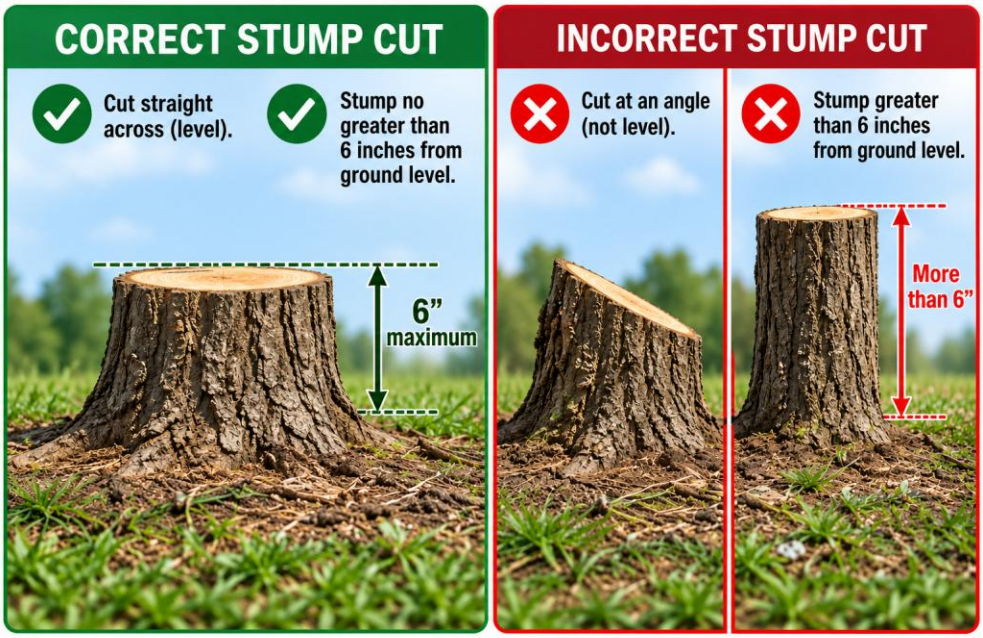


Exhibit 4.4

The following illustrations show how to handle danger trees.

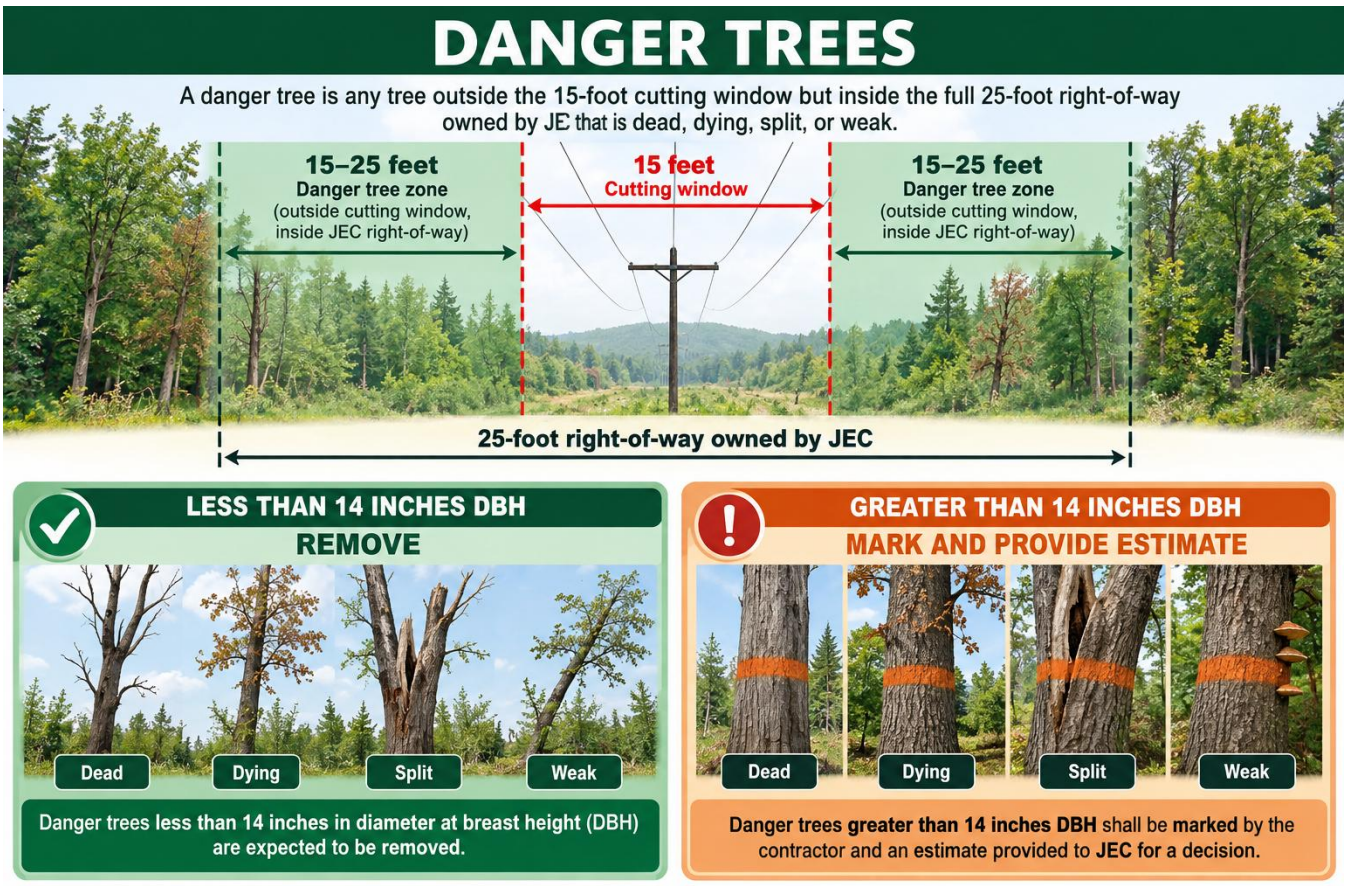


Exhibit 12

The table below highlights the portions of JEC's Vegetation Management Plan included in this year's RFP. It identifies each road, mileage, approximate linear footage, total number of spans, spans to be cut, priority, and assigned vegetation management year.

Road	Miles	Feet	Spans		Cut	Priority	Year
VT Route 100 West Sewer to Reads MT	3.88	20,486	90		80	1	A
Town Hill Road	1.58	8,342	49		32	1	A
Sadawga Lake Road	0.79	4,163	20		19	1	A
Laurel Lake Road	0.49	2,575	14		14	2	A
VT Route 100 North	1.33	7,022	46		42	2	B
Parsons Road	0.72	3,776	24		24	1	B
Fowler Road North	0.70	3,679	22		22	1	B
Gates Pond Road	0.75	3,960	27		21	1	B
Bernard Road	0.66	3,508	19		18	1	B
Birdville Road	0.12	621	7		6	2	B
Elwin Lane	0.11	574	6		6	1	B
Butler Brook Road	0.52	2,756	15		12	2	B
Reed Hill Road	0.46	2,426	12		11	2	B
Jacksonville Heights	0.21	1,132	7		7	2	B
Holland Lane	0.24	1,283	5		5	2	B
VT Route 100 West Jville to sewer	3.02	15,946	149		118	1	C
Plumb Road	0.27	1,410	7		7	1	C
Maple Drive	0.71	3,743	12		6	1	C
Heartwood Lane	0.14	715	1		1	3	C
Brook Street	0.26	1,394	9		5	3	C
Russell Lane	0.08	428	1		1	3	C
School Street	0.25	1,300	5		5	3	C
Faulkner Road	0.20	1,036	4		2	3	C
Fowler Road South	0.18	949	3		3	2	C
Wilmington Cross Road	0.18	949	4		1	2	C
Smith Road	0.06	325	1		1	2	C
Academy Road	0.25	1,346	7		4	3	C
Maple Hill Lane North	1.27	6,706	61		57	2	D
Streeter Hill Road	1.18	6,230	42		40	1	D
Goodnow Road	0.65	3,419	14		13	2	D
Allard Road South	0.49	2,561	13		10	3	D
Holbrook Road Upper	0.70	3,682	13		9	3	D
Ginny Morse Road	0.68	3,614	18		8	3	D
Abbie Morse Road	0.74	3,923	17		6	2	D
North South Lane	0.13	692	-		-	0	D
Allard Road North	0.15	811	5		3	3	D
Deerhill Road	0.34	1,770	17		17	3	E
Poverty Row	0.65	3,424	11		9	2	E
Taylor Lane	0.21	1,124	1		1	2	E
Murphy Lane	0.24	1,260	-		-	0	E
Brickhouse Road	1.28	6,758	40		37	1	E
Dam Road	0.48	2,519	17		17	2	E
Stimpson Hill Road	0.92	4,877	23		17	1	E
Nate Flynn Road	0.95	5,011	16		16	1	E
Tyanoga Road	0.51	2,684	11		10	1	E
Corse Road	0.50	2,624	12		5	2	E
Van Lane	0.08	406	2		1	2	E
VT Route 8A	2.21	11,669	129		116	1	F
Holbrook Road Lower	0.99	5,209	29		26	2	F
VT Route 112	1.78	9,398	58		24	2	F
Houghton Road	0.64	3,398	17		14	3	F
Maple Hill Lane South	0.44	2,335	14		11	2	F
Five Fox Lane	0.27	1,424	6		6	3	F
Cyrus Road	0.11	571	2		2	3	F

Road	Miles	Feet	Spans		Cut	Priority	Year
Orchard Hill Lane (Transformer Pad)	0.05	257	1		1	1	F
Pratt Road (Transformer Pad)	0.32	1,663	1		1	1	F
Sprague Brook Road (Transformer Pad)	0.11	578	1		1	1	F
Kentfield Road	3.18	16,790	37		30	1	G
Merrifield Road	1.51	7,973	35		30	1	G
Lone Pine Road	0.86	4,546	16		14	3	G
Howe Lane	0.22	1,169	8		8	2	G
Head of Pond Road	0.29	1,513	5		4	3	G
Shippee Road	0.96	5,062	6		3	2	G
Burrington Hill Road South	0.83	4,388	35		16	2	G
Burrington Hill Road North	0.87	4,613	26		26	3	G
Green Road	0.39	2,068	6		6	3	G
Stone House Road	0.48	2,544	11		11	2	G

VILLAGE OF JACKSONVILLE ELECTRIC COMPANY

Tree Trimming 2027

Bid Submission Checklist & Pricing Schedule

Instructions: Complete this checklist and pricing schedule and include it with your proposal. Enter a price for each listed work area. If a line item is not applicable or is included in another line item, explain that clearly in the notes column. Do not leave pricing blank; enter $0.00 only when no charge applies and explain why. All prices should be firm for the work described in the RFP unless an exception is expressly identified.

A. Bid Submission Checklist

Included	Required submission item
☐	Company qualifications and/or resume included
☐	Description or portfolio of relevant experience included
☐	References and contact information included
☐	Pricing schedule below completed, including all work areas
☐	Traffic control shown as a separate line item
☐	Total one-time proposal price provided
☐	Daily rate for work outside the RFP scope provided
☐	Certificate of liability insurance included, naming the Village of Jacksonville as an additional insured, with minimum $1,000,000 liability coverage
☐	Certificate of Workers' Compensation Insurance included
☐	Proposed work schedule and monthly payment terms included

B. Pricing Schedule

Provide a separate price for each item below. The VT Route 100 Pole 100–106 make-ready work must be priced separately from the remaining VT Route 100 trimming work. Traffic control must also be priced separately.

Line	Work area / line item	Bid price	Notes / exclusions
1	VT Route 100 — Pole 4 through Pole 119, including attached poles, with a break between Pole 32 and Pole 42	$_____	
2	VT Route 100 — Pole 100 through Pole 106 special VTrans make-ready work (separate line item)	$_____	
3	Russell Lane — entire length	$_____	
4	Brook Street — entire length	$_____	
5	Maple Drive — entire length	$_____	
6	Heartwood Road — entire length	$_____	
7	School Street — entire length	$_____	
8	Faulkner Road — entire length	$_____	
9	Stimpson Hill Road — Poles 13, 13S1, and 13S	$_____	
10	Smith Road — entire length	$_____	
Subtotal — trimming work areas (Lines 1–10)		**$**_____	
Traffic control (separate line item)		**$**_____	
TOTAL ONE-TIME PROPOSAL PRICE (including traffic control)		**$**_____	

C. Daily Rate for Additional Work

Daily rate for tree trimming, vegetation management, or related work requested by JEC that is not specifically included in the RFP scope:

Daily rate: $_____ per workday

The daily rate must include all labor, equipment, vehicles, fuel, mobilization, and other costs necessary to perform the work, unless specifically identified below. Additional work requires JEC approval before it begins. Providing a daily rate does not guarantee additional work will be awarded.

Exceptions / additional charges (if any): _____

D. Schedule and Payment Terms

Proposed start date / work period: _____

Expected completion date (work must be completed by December 31, 2027): _____

Monthly payment terms / invoice schedule: _____

Deposit required, if any (amount and timing): _____

E. Bidder Information and Certification

Company name	
Authorized representative and title	
Mailing address	
Phone and email	
Signature and date	

Certification: The undersigned certifies that the information submitted is accurate, that the bidder has reviewed the RFP and its exhibits, and that the prices and terms provided above apply to the work described. The bidder understands that any additional work must be approved by JEC before commencement.

Proposal deadline: 5:00 PM, November 9, 2026

Submit to: James Weber • Village of Jacksonville Electric Company • 351 VT Route 112, PO Box 169, Jacksonville, VT 05342 • james@jec.energy