

APPROVED

Vermont Public Power Supply Authority
ADVISORY & RISK MANAGEMENT BOARD COMMITTEE
MEETING MINUTES
March 14, 2018

Committee Directors present (X indicates present):

X	John Morley III, Orleans	Steve Fitzhugh, Northfield
X	Reginald Beliveau, Swanton	James Pallotta, Ludlow

Other Directors present:

None

Alternates present:

None

Others present:

Ken Nolan, VPPSA	Amy Parah, VPPSA	James Gibbons, VPPSA
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(numbers in bold type correspond with agenda item numbers)

- (1)** The meeting was called to order at 9:44 a.m. at the office of the Authority, located at 5195 Waterbury-Stowe Road, Waterbury Ctr., Vermont.
- (2)** Director Beliveau, asked if there were requests for changes and/or modifications to the current agenda. There were none.
- (3)** Director Beliveau asked if there were public comments and/or individuals who would like to address the Board. There was no public presence and therefore no comments were made.
- (4)** Director Beliveau made a motion to accept the Committee Meeting Minutes of January 10, 2018. The motion was seconded by Director Morley. The motion was approved.
- (5)** The General Manager provided a copy of the FY18 Strategic Project List and KPI's with explanation of the Project, Lead and Deliverables. It was further explained that the staff reviews the list at the weekly staff meeting and updates the GM on the status of each project and percentage complete with brief discussion on next steps. Director Beliveau asked if the members should prioritize the member support portion of the list. The General Manager stated that although the spreadsheet isn't in any particular order, some of the items have already been started, RES Pilot, because it's a regulatory requirement, AMI Roadmap, Ken St. Amour is working on the RFP with a follow up meeting with Velco scheduled in May. The Equipment Catalogue will be started using member depreciation schedules of Capital Assets, looking for opportunities for joint procurement. The Strategic project list will roll into next year's budget.



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- (6) The General Manager provided a cover memo for the VPPSA Website Workshop conducted on March 13th. Staff sat down with Jason Lorber and a web designer for 2 ½ hours to come up with a general website concept and outline. The current website was built back in the 90's, is outdated and could be more useful with links to member websites, or member information hosted on the VPPSA website. It also may be beneficial to post the monthly Power Supply bill to a member page on the website instead of VPPSA emailing it each month as this could also contain your PBS history. The website will take 4-6 months with go live late Fall. The General Manager stated staff will be looking for Board feedback and will be holding a workshop following the Board meeting on April 14th.
- (7) Motion was made by Director Morley to find that the premature public disclosure of contract negotiations related to HomeTown Connections Inc. would place the Authority at a substantial disadvantage. Second by Director Beliveau. The Motion passed unanimously.

Motion was made by Director Morley to enter Executive Session under the provisions of 1 V.S.A. §313(a)(1)(A) to discuss HomeTown Connections Inc. contract negotiations. Second by Director Beliveau. Motion passed unanimously.

The committee entered Executive Session at 10:30am

- (8) Other Business: NONE

The meeting was adjourned at 11:47a.m.

Respectfully submitted,

Amy Parah

Amy Parah, Assistant Secretary