

APPROVED

Vermont Public Power Supply Authority

MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING

March 28, 2019

Directors present (X indicates attendance in person, P indicates attendance by phone):

X	Evan Riordan, Barton	X	James Pallotta, Ludlow
X	Jonathan Elwell, Enosburg (arrived 10:00)	X	Bill Humphrey, Lyndonville
	Mike Sullivan, Hardwick	X	Craig Myotte, Morrisville
	Carol Robertson, Hyde Park	X	Stephen Fitzhugh, Northfield
X	Pamela Moore, Jacksonville	X	John Morley, Orleans
P	Meredith Birkett, Johnson (left 11:50)		Reginald Beliveau, Swanton

Alternates present:

Penny Jones, Morrisville	Lynn Paradis, Swanton
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Others present:

Ken Nolan, VPPSA	Ken St. Amour, VPPSA	Kim Harris, VPPSA
Jackie Lemmerhirt Lemmerhirt Consulting	Steve Farman, VPPSA	Amanda Simard, VPPSA
David Bordenkircher Lemmerhirt Consulting		

(numbers in bold type correspond with agenda item numbers)

- (1) The meeting was called to order by Vice Chairman Myotte at 9:35 a.m. at the office of the Authority, located at 5195 Waterbury-Stowe Road, Waterbury Ctr., Vermont.
- (2) Vice-Chairman Myotte asked if there were requests for changes and/or modifications to the current agenda. There were no changes requested.
- (3) Vice-Chairman Myotte asked if there were public comments and/or individuals who would like to address the Board. There was no public presence and therefore no comments were made.
- (4) Vice-Chairman Myotte turned the meeting over Jackie Lemmerhirt of Lemmerhirt Consulting to present the findings of the surveys. Ms. Lemmerhirt reviewed the survey methodology, identified each area reviewed, and then presented detailed findings for each participating Member. She then provided an overview of the identified next steps, and areas on which the membership should focus before seeking bids from AMI vendors.

The Board recessed for lunch at 11:50am.



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Discussion was reconvened at 12:30am. The remainder of the meeting focused on next steps and various permutations of how a VPPSA AMI system might be implemented. The Board consensus was for VPPSA staff to proceed to develop a Request For Information (RFI) identifying key variables that would need to be addressed to choose an approach to be issued broadly to potential AMI vendors. The RFI structure and content will be discussed at the June Board meeting. The project will continue to be financially supported by all members through RFI development.

(5) There was no other business.

The meeting was adjourned at 2:30 p.m.

Respectfully submitted,

Ken Nolan

Acting Secretary