APPROVED

Vermont Public Power Supply Authority

MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING

October 22, 2019

Directors present (X indicates attendance in person, P indicates attendance by phone):

	Vacant, Barton			Vacant, Ludlow
	Jonathan Elwell, Enosburg		P	Bill Humphrey, Lyndonville
P	Mike Sullivan, Hardwick		X	Craig Myotte, Morrisville
	Carol Robertson, Hyde Park		X	Stephen Fitzhugh, Northfield
	Pamela Moore, Jacksonville			John Morley, Orleans
	Meredith Birkett, Johnson		P	Reginald Beliveau, Swanton

Alternates present:

Penny Jones, Morrisville (phone)	

Others present:

Ken Nolan, VPPSA	Crystal Currier, VPPSA	Ken St. Amour, VPPSA
Josh Bancroft, VPPSA	Amy Parah, VPPSA	Mark Nickels, mPower (phone)
Doug Reed, Northfield	Greg Calcari, mPower	Renee Droese, mPower (phone)
		Andy Arnolds, mPower (phone)

(numbers in bold type correspond with agenda item numbers)

(1)   The meeting began at 1:30 p.m. at the VPPSA office, located at 5195 Waterbury-Stowe Road, Waterbury Center, Vermont.

(2)   There were no changes to the agenda.

(3)   There was no public in attendance.

(4)   The General Manager introduced Greg Calcari from mPower and Mr. Calcari introduced his colleagues that were participating in the meeting by phone. It was noted that GIS/mapping services were identified as a desired project during the strategic planning process. Three of the VPPSA members currently use the mPower software – Swanton, Morrisville and Lyndonville; and VPPSA is working with mPower to determine if this software is something VPPSA can host and offer to all the VPPSA members.

The mPower staff provided an overview of how they obtain the data that is imported into the database - equipment, locations and other attributes that make up the customer's system. It was noted that the mPower staff can obtain a full collection of all the data or they can do a pilot program whereby they train someone at the utility and mPower works with that individual to

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gather the necessary data. There was a discussion regarding the connectivity of the system and how the information is updated with the customer's other software programs. The mPower representatives provided a brief demonstration that showed how features and other attributes can be added to the map while out in the field and how the historical information is tracked. A brief review of the software and hardware that is used and the products and licenses that are needed were discussed.

The meeting was adjourned at 3:15 p.m.

Respectfully submitted,

Crystal L Currier

Crystal Currier, Secretary